How to Use Mobile Printing

1 **Download the app:**
SPOT Global Print

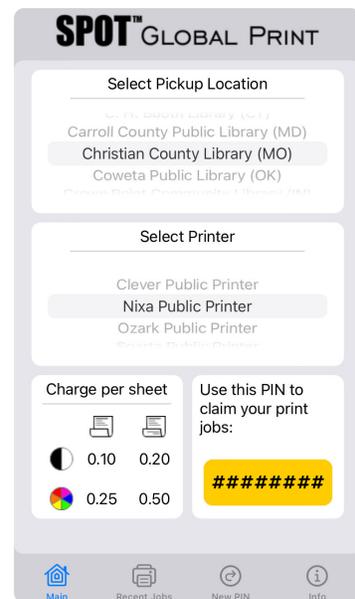Download on the App Store

GET IT ON Google Play

SPOT Global Print
Librarica LLC

Open

2 **Open the app and select Christian County Library (MO) as the pickup location.**

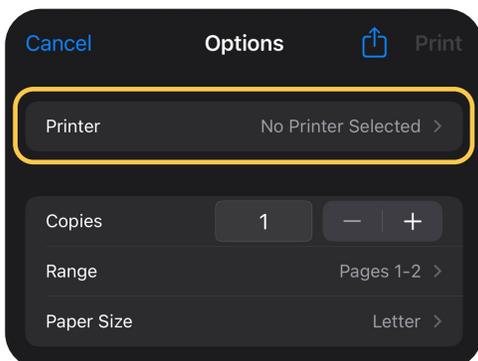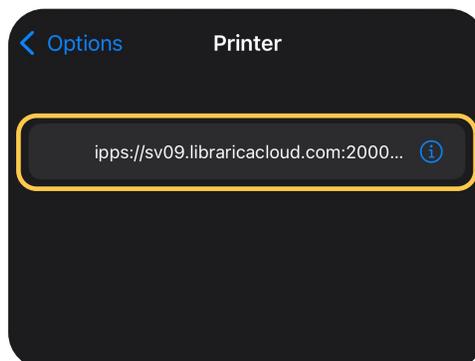**Choose a community branch printer.**

SPOT™ GLOBAL PRINT

Select Pickup Location

Carroll County Public Library (MD)
Christian County Library (MO)
Coweta Public Library (OK)

Select Printer

Clever Public Printer
Nixa Public Printer
Ozark Public Printer

Charge per sheet

◑ 0.10   0.20
🎨 0.25   0.50

Use this PIN to claim your print jobs:

########

Main   Recent Jobs   New PIN   Info

3 **Exit the SPOT Global Print app and open the document to print.**

Select a printer

Cancel   Options   Print

Printer   No Printer Selected >

Copies   1   — +

Range   Pages 1-2 >

Paper Size   Letter >

Choose this option

‹ Options   Printer

ipps://sv09.libraricacloud.com:2000... ⓘ

Hit the print button

Cancel   Options   Print

Printer   Nixa Public Printer >

Presets   None >

Copies   1   — +

Range   Pages 1-2 >
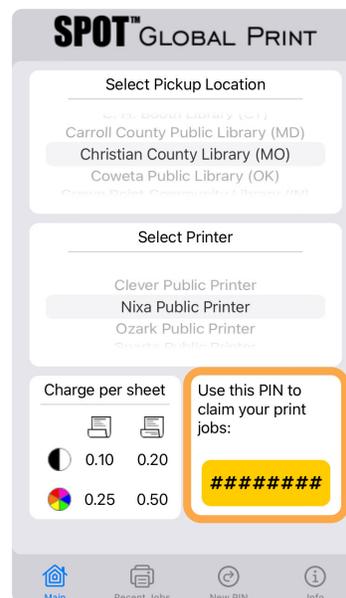
Print in Color   ⚪

Double-sided   ⚪

Paper Size   Letter >
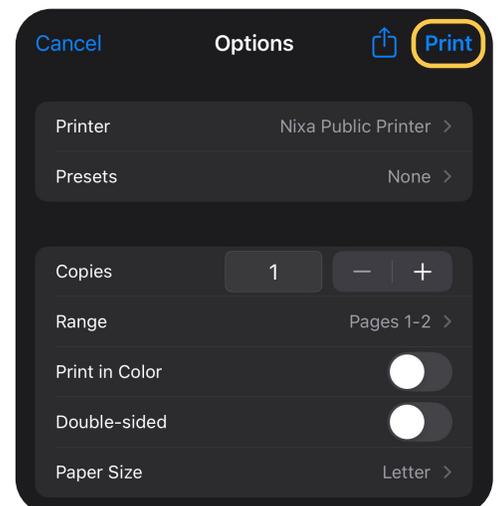
The first time you print, "ipps://sv09.libraricacloud.com..." will be the printer name listed.

4 Visit the service desk of the **specified branch** and let staff know you're there to print.

Have the PIN number and payment ready.

SPOT™ GLOBAL PRINT

Select Pickup Location

C. H. Booth Library (CT)
Carroll County Public Library (MD)
Christian County Library (MO)
Coweta Public Library (OK)

Select Printer

Clever Public Printer
Nixa Public Printer
Ozark Public Printer

Charge per sheet

0.10   0.20

0.25   0.50

Use this PIN to claim your print jobs:

########

Main   Recent Jobs   New PIN   Info

5 Pick up prints at the public copy machine.

For video tutorials and detailed instructions visit
christiancountylibrary.org/mobile-printing

- The first time you print, "ipps://sv09.libraricacloud.com…" will be the printer name listed. After you select that printer, it will be renamed to your requested branch.

- **Don't forget your PIN number** because it's required to release prints

- All prints are formatted to a standard **8.5x11 inch. letter size**

- Cash and credit/debit cards are accepted if the total is more than one dollar.

- Prints are saved for **72 hours (3 days)** and then are deleted