

## Tuesday, October 25, 2022: Open Session

**Trustees in Attendance:** Paula Bishop, Janis Hagen, Stephanie Sekscinski, Matthew Suarez, and Allyson Tuckness.

**Trustee(s) Absent:** None.

**Also present:** Deborah Adams; Gayle W. Cobb; Renee Brumett; Whit Gillenwaters; Michael H.; Sarah Hayter; Reggie Micham; Joe Misterovich; Tory Pegram; Mary Thompson; Don Watson; and several anonymous attendees.

Christian County Library's Board of Trustees met in a regular monthly session at 6:00 p.m. on Tuesday, October 25, 2022 in the Meeting Room of the Sparta Community Branch.

President Matthew Suarez presided.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

**Start Time:** 6:03 p.m.

### Public Comments

This month speakers included: Reggie Micham.

### Consent Agenda

Trustee Bishop requested the removal of the Executive Director's report in order to congratulate staff for recent accomplishments and praise library programs including StoryTellers at Clever and the Outdoor Concert Series at all branches. She expressed gratitude for the continued generous work of the Foundation and passed on a suggestion from them to consider making library staff name tags more visible for patrons.

Stephanie Sekscinski then moved to approve the Director's Report as presented. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; Trustee Sekscinski: Aye; and Trustee Tuckness: Aye.

All the remaining items in the consent agenda were adopted without objection.

### Administrative Highlights

Sparta Community Branch Overview

Community Branch Manager Whit Gillenwaters introduced herself and gave an overview of the work of the Sparta Community Branch and its important role in the local community.

PLIX project

Sparta Youth Programming Specialist Joe Misterovich then presented his experience as an MIT Public Library Innovation Exchange (PLIX) STEAM program participant and how he has utilized the resources and ideas provided to develop programs and materials for patrons, especially youth at the Sparta Community Branch.

### Old Business

Finance Update - Nixa Purchase

Executive Director Brumett reported that Southern Bank has submitted the necessary paperwork to the City of Nixa to divide the parcel of land the library is considering for purchase from the rest of the bank's property. A decision is expected to be made by the City's Planning and Zoning Committee on December 5th. The Bank also continues to work on addressing some of the issues discovered during the inspection, including following up on whether hail damage to the HVAC units is cosmetic or affects their ability to function efficiently.

Janis Hagen then moved to proceed with soliciting rate sheets from financial institutions for a potential lease purchase agreement. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; Trustee Sekscinski: Aye; and Trustee Tuckness: Aye.

#### COVID Update

No changes reported.

#### Strategic Planning Update

The Core Committee collected input from all library staff during Staff Training Day and will gather more ideas from administrative staff in November. A draft is expected to be ready to present to the Board of Trustees for their feedback by early next year.

#### **New Business**

##### Draft 2023 Budget

Executive Director Brumett presented an overview of how the 2023 Budget is shaping up so far and answered questions. The final draft will be brought to Trustees in November for a vote.

##### 2023 Interim Director and Understudy Appointments

Executive Director Brumett designated Tory Pegram, Director of Development and Strategic Partnerships, as Interim Director and Dana Roberts, Director of Youth Services, as Understudy to the Interim Director for 2023 as required by the Executive Director Succession Policy.

##### Repair estimates for Ozark Railing

Since the pre-approved Building and Grounds portion of the 2022 budget did not include enough remaining discretionary funding to cover this unanticipated expense, Executive Director Brumett explained the Ozark Community Branch railing situation and presented three quotes for service.

Because their proposal was more detailed, they had more experience with this type of job, and they were able to begin the repair more quickly than the others, Janis Hagen moved to award the contract to MMC and authorized the Executive Director to use funds left over in the 2022 Capital Expenses budget for the repair. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; Trustee Sekscinski: Aye; and Trustee Tuckness: Aye.

#### **Adjournment**

Allyson Tuckness moved to adjourn. Stephanie Sekscinski seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; Trustee Sekscinski: Aye; Trustee Tuckness: Aye.

The meeting adjourned at 7:26 p.m.