

Monday, August 23, 2021: Open Session

Trustees in Attendance: Paula Bishop, Janis Hagen, Matthew Suarez, Allyson Tuckness.

Trustee(s) Absent: Kristal Hicks.

Also present: DeeDee Brashers; Renee Brumett; Jordan Gloyd; Sarah Hayter; Nicholas Holladay; Tory Pegram; Dana Roberts; Mary Thompson; and Don Watson.

Christian County Library's Board of Trustees met in a regular monthly session at 6:00 p.m on Monday, August 23, 2021 via Zoom. The open portions of the meeting were open to the public through a publicly posted web link.

Vice President Matthew Suarez presided.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

Start Time: 6:02 p.m.

Minutes of the Monday, July 26, 2021 Meeting - Closed Session

Allyson Tuckness moved that the minutes of the Monday, July 26, 2021 Closed Session meeting be approved. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Minutes of the Monday, July 26, 2021 Meeting - Open Session

Allyson Tuckness moved that the minutes of the Monday, July 26, 2021 Open Session meeting be approved. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Minutes of the Monday, August 9, 2021 - Special Meeting - Closed Session

Allyson Tuckness moved that the minutes of the Monday, August 9, 2021 Special Meeting Closed Session meeting be approved. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Minutes of the Tuesday, August 10, 2021 Meeting - Closed Session

Allyson Tuckness moved that the minutes of the Tuesday, August 10, 2021 Meeting Closed Session meeting be approved. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Public Comments

None.

Bills

Director of Finance and Business Operations Thompson and Executive Director Brumett presented financial reports, including more information about CCL's proceeds from the Fremont property sale. The \$346,305 from the sale is now in the Library's general account. Executive Director Brumett will continue to research investment options before recommending what to do with the funds.

Allyson Tuckness moved to approve the adjusted bills from July 2021. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Allyson Tuckness moved to approve the estimated bills for August 2021. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Report of the Executive Director

Allyson Tuckness moved to approve Executive Director Brumett's Director's Report. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Development Minute

Director of Development & Strategic Partnerships Pegram presented the August Development Report.

Old Business

Authorize Payment of Final Cost for Bond Holder Search

Though Trustees pre-authorized up to \$7,500 to be used in order to release the Fremont property from the 2018 Bond, the actual cost was \$8,795.33. Executive Director Brumett has spoken with the Library's financial advisor and other consultants and has been assured that the costs billed are more than reasonable. Additionally, the \$7,500 authorized was before the consultants knew the full extent of the work required to secure release. Though Kutak Rock LLP generously offered to reduce their fee to make up for the unanticipated costs of the Bond search part of the process, Trustees agreed that both entities should be paid fair market value for their work.

Janis Hagen then moved to authorize Executive Director Brumett to pay the extra cost incurred during the bond holder search. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

President Suarez requested that Executive Director Brumett bring a thank you card to next week's retreat to send to Kutak Rock LLP for their kind offer.

Bylaw Revisions (Second Reading for a Vote)

Janis Hagen moved to approve the bylaw revisions as presented. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

New Business

Setting the 2021 Tax Rate

Executive Director Brumett explained the complex formula used to determine the tax levy rate the Library is allowed to request and the limitations, both statutory and otherwise, imposed upon it.

Janis Hagen moved to set the 2021 tax levy rate at 0.1875. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Foundation Representative from the Board of Trustees for Remainder of 2021

After discussing who would serve as the Foundation liaison from the Board of Trustees and the importance of that role, it was decided that the Trustees will share the responsibility. Matthew will attend the September meeting, Paula the October meeting, and Allyson the November meeting. Representatives at future meetings will be decided at a later date.

Consider Moving to a Consent Agenda Meeting Format for Routine Monthly Business

Executive Director Brumett explained how moving toward a Consent Agenda format for the routine

business of the Trustees could make meetings more efficient and save valuable discussion time for board education, strategic planning, and more substantive discussions.

Janis Hagen moved to adopt a rule of order allowing for the Consent Agenda process. Going forward a consent agenda may be presented at any meeting of Christian County Library's Board of Trustees by the Presiding Officer at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

Routine agenda items initially included will be approval of minutes, financial reports, and the Executive Director's report, though that list is subject to change as needed by consensus of the Board. Allyson Tuckness seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

Adjournment

Allyson Tuckness moved to adjourn. Paula Bishop seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Bishop: Aye; Trustee Hagen: Aye; and Trustee Tuckness: Aye.

The meeting adjourned at 7:44 p.m.