

## **Monday, April 26, 2021: Open Session**

**Trustees in Attendance:** Ken Barthelette, Janis Hagen, Loretta Hermann, and Matthew Suarez.

**Trustee(s) Absent:** None.

**Also present:** Paula Bishop; Whit Gillenwaters; Jordan Gloyd; Sarah Hayter; Nicholas Holladay; Brandon Jason (except for from 6:57 p.m. until 7:09 p.m.); Joe Morgan; Tory Pegram; Dana Roberts; Mary Thompson; Scott Villarreal; and Don Watson.

Christian County Library's Board of Trustees met in a regular monthly session at 6:00 p.m on Monday, April 26, 2021 via Zoom. The meeting was open to the public through a publicly posted web link. President Ken Barthelette presided.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

### **Transition to Open Session**

At 6:02 p.m. Loretta Hermann moved to open the public session. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

### **Minutes of the Monday, March 29, 2021 Meeting - Closed Session**

Loretta Hermann moved that the minutes of the Monday, March 29, 2021 Closed Session meeting be approved. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

### **Minutes of the Monday, March 29, 2021 Meeting - Open Session**

Loretta Hermann moved that the minutes of the Monday, March 29, 2021 Open Session meeting be approved. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

### **Minutes of the Friday, April 9, 2021 CLOSED Special Meeting**

Loretta Hermann moved that the minutes of the closed Special Meeting on Friday, April 9, 2021 be approved. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

### **Minutes of the Executive Director Search Committee Meetings:**

*(January 12, January 19, January 26, February 4, February 5, February 9, February 18, February 19, February 22, March 9, March 25, March 26)*

Janis Hagen moved to approve all the minutes from the Executive Director Search Committee meetings reviewed here. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

### **Public Comments:**

There were no public comments made at this meeting.

## **Bills**

Loretta Hermann moved to approve the adjusted bills from March 2021. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

Loretta Hermann moved to approve the estimated bills for April 2021. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

## **Report of the Interim Executive Director**

Loretta Hermann moved to approve Interim Executive Director Robert's Director's Report. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

## **Construction Update**

Director of Communications and Community Engagement Holladay presented the most recent construction update.

## **Development Minute**

Director of Development & Strategic Partnerships Pegram presented the April Development Report.

## **Old Business**

Christa Mitchell's Resignation

Christa Mitchell resigned from the Board of Trustees on Tuesday, March 30, 2021. The opening was posted on the Library's website and social media accounts later that week.

Discussion with Prospective Trustee Candidates & Selection of New Trustee to Recommend to the County Commission

Two applications were submitted for the open position but one was withdrawn after the candidate realized that they may not have the time and availability needed to serve. Trustees met with the remaining candidate, Paula Bishop, and discussed her interest in the position and qualifications.

Janis Hagen then moved to recommend the appointment of Paula Bishop to the Christian County Commission to fill the South County Area seat on Christian County Library's Board of Trustees vacated by Christa Mitchell when she resigned on March 30th, 2021. If appointed, she would serve through the end of the previously elected term, until June 30th of 2023. Matthew Suarez seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

Final Update from the Executive Director Job Search Committee

President Barthelette gave an update on the Executive Director Search Committee. Renee Brumett has been hired as Christian County Library's next Executive Director and will begin on Monday, May 17th, 2021. A big thanks was given to the tremendous amount of time Trustees volunteered and staff gave toward making this process a success.

## **New Business**

### Election of New Treasurer

Janis Hagen moved that Matthew Suarez be appointed Treasurer of the Christian County Library Board of Trustees. Loretta Hermann seconded. Trustee Barthelette, Trustee Hagen, and Trustee Hermann were in favor. Trustee Suarez abstained. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

### Reviewing Library's Patron Masking Requirements

Janis Hagen then moved to continue with the Library policy previously enacted by the Trustees last summer that requires facemasks to be worn by patrons at all branches of Christian County Library if there is a mandatory masking ordinance in effect in any one city in the county. If an ordinance is not in place requiring public masking, patrons will be strongly encouraged to wear masks but not required to, unless using any close contact services like getting documents notarized or asking for close contact help from staff with copying or printing or at a patron computer terminal.

The vulnerable patron hour that was in effect before mandatory masking ordinances went into effect will be reinstated from 9 - 10 a.m. on Wednesdays at all Community Branches for those patrons who may want or need a completely masked environment to conduct their library business.

Because staff regularly work for long periods of time in the same workspace in conditions that do not always allow for proper distancing, masking will still be mandatory for all employees of the Library during their work shifts.

Updated recommendations from the Library's Pandemic Committee will continue to be shared as a part of the Director's Report at the Board of Trustees regular monthly meetings until no longer needed. The Board of Trustees will periodically review all pandemic related library policies.

Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

## **Other New Business**

### Resignation of President Barthelette

After 13 years as a Trustee, President Ken Barthelette announced his retirement effective May 24th, 2021. The West County opening will be posted on the Library's website and social media accounts to try and recruit his replacement.

## **Adjournment**

Matthew Suarez moved to adjourn. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Suarez: Aye.

The meeting adjourned at 8:06 p.m.