

Monday, September 28, 2020

Trustees in Attendance: Ken Barthelette, Janis Hagen, and Loretta Hermann.

Trustee(s) Absent: Christa Mitchell and Maurine Myers

Also present: Charli Barnes; DeeDee Brashers; Jordan Gloyd; Geri Godber; Sarah Hayter; Nicholas Holladay; Brandon Jason; Jon Mendelke; Joe Morgan; Tory Pegram; Dana Roberts; Scott Villarreal; and Don Watson.

The Christian County Library Board of Trustees met in a regular monthly session via Zoom on Monday, September 28, 2020, at 6:00 p.m. The meeting was open to the public through a publicly posted web link. President Ken Barthelette presided but also voted to meet quorum requirements.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

Start Time: 6:13 p.m.

Minutes of the Monday, August 24, 2020 Meeting

Loretta Hermann moved that the minutes of the Monday, August 24, 2020, meeting be approved. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Minutes of the Tuesday, September 8, 2020 Meeting

Loretta Hermann moved that the minutes of the Tuesday, September 8, 2020, meeting be approved. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Public Comments:

There were no public comments made at this meeting.

Bills

Loretta Hermann moved to approve the adjusted bills from August 2020. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Loretta Hermann moved to approve the estimated bills for September 2020. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Report of the Executive Director

Loretta Hermann moved to approve the Director's Report with corrections and additions discussed. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Construction Budget Update

Executive Director Godber presented the most recent construction budget update.

Development Minute

Director of Development & Strategic Partnerships Pegram presented the September Development Report.

Old Business

Memorial Display (From Tabled Discussion of “Memorial Display in Honor of George Blaisdell at the Sparta Community Branch”)

Since the discussion at the last Board of Trustees meeting, Trustee Hermann had suggested by email that instead of sponsoring a memorial at the new branches dedicated to any one volunteer, a vigil, display, and/or reception be planned that publicly thanks all the many people and organizations who worked toward the realization of Sparta and Clever Community Branches.

President Barthelette shared news that the Christian County Library Foundation is still deciding what sort of donation to make in George’s honor, but that they all loved Executive Director Godber’s idea to dedicate Sparta’s Shared Shelf to him and sponsor the cost of the shelf for a few years.

After a brief but measured discussion, the Trustees agreed that their role as public administrators and stewards of taxpayer Library funds did not allow them to make a donation in their official capacity. Instead, they urged staff to plan an appropriate way to honor volunteers and donors during the opening of the branches, and encouraged Trustees who want to contribute to George’s memorial at the Sparta Community Branch to do so as individuals.

New Business

Executive Director Godber’s Performance Review for 2020

Loretta Hermann moved to convert the already scheduled Tuesday, October 13th secondary meeting of the Board of Trustees at 5:30 p.m. to a Closed Meeting for the purposes of Executive Director Godber’s 2020 performance review, and also to begin the regular monthly meeting on Monday, October 26th one hour early (at 5:00 p.m.) in a Closed Session to discuss their conclusions with her privately. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Because of in-person meeting limitations imposed by the pandemic, it was agreed that Director of Development & Strategic Partnerships Tory Pegram would be the sole facilitator for a Zoom meeting for the closed review session on October 13th with the requirement that she mute the sound on her computer after the session was officially closed in order to allow for Trustees to have a private discussion, only participating for the purposes of recording the official opening, closing, reopening, and adjournment of the meeting. Executive Director Godber agreed to circulate the evaluation forms with her employee input already included in coming days, and President Barthelette suggested that each Trustee fill out their initial thoughts on these forms in advance of the meeting to make the remote work of coming to a consensus more expedient.

Setting Closing Dates for 2021

Janis Hagen moved to set the Library’s closing dates for 2021 as presented but with the year corrected. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Setting Board Meeting Dates for 2021

Janis Hagen moved to set the Board of Trustees meeting dates as presented but with the year corrected. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Policy Updates:

Contracts, Signatures, and Financial Authority

Janis Hagen moved to adopt the *Contracts, Signatures, and Financial Authority* policy as presented. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

Board of Trustees Bylaw Review (Vote October 26th)

Proposed bylaw revisions were presented, discussed, and, per the requirements of those bylaws, will now be voted upon during the open portion of the next regular meeting of the Board of Trustees scheduled for Monday, October 26th.

Other New Business

None presented.

Adjournment

Loretta Hermann moved to adjourn. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Barthelette: Aye; Trustee Hagen: Aye; Trustee Hermann: Aye.

The meeting adjourned at 7:45 p.m.