

Monday, May 18, 2020

Trustees in Attendance: Ken Barthelette, Janis Hagen, Loretta Hermann, Christa Mitchell, and Maurine Myers.

Trustee(s) Absent: None.

Also present: DeeDee Brashers; Jordan Gloyd; Geri Godber; Sarah Hayter; Nicholas Holladay; Jon Mendelke; Joe Morgan; Tory Pegram; Dana Roberts; Scott Villarreal; Don Watson; and Devon Gengler (from SAPP Design Architects - until 6:37 p.m.).

The Christian County Library Board of Trustees met in a regular monthly session via Zoom on Monday, May 18, 2020, at 6:00 p.m. The meeting was open to the public through a publicly posted web link.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

Start Time: 6:01 p.m.

Minutes of the Tuesday, May 12, 2020 Meeting

Loretta Hermann moved that the minutes of the Tuesday, May 12, 2020 meeting be approved. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Public Comments:

There were no public comments made at this meeting.

Bills

Loretta Hermann moved that the adjusted bills from April 2020 be approved. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Loretta Hermann moved that the estimated bills for May 2020 be approved. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Report of the Executive Director

Loretta Hermann moved that the Director's Report be approved. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Construction Budget Update

Executive Director Godber presented the most recent construction budget update.

Development Minute

Director of Development & Strategic Partnerships Pegram presented the May Development Report.

Old Business

Internal Donation Threshold Guidelines

The Library Board of Trustees reviewed the options prepared by Director of Development and Strategic Partnerships Pegram and agreed that going forward, Executive Director Godber and Administrative Staff should begin seeking support with the internal naming rights donations thresholds represented by option #2. Where possible, naming rights contracts should be structured to expire in thirty to fifty years. The Trustees unanimously agreed that, though all negotiations with potential major donors are unique, and must be navigated on a case-by-case basis, establishing minimum internal thresholds for parity amongst Community Branches, and keeping the Board of Trustees updated as they change, is more important than ever as the District continues to expand.

Discussion About and Possible Selection of Real Estate Agency for 801 Fremont Rd

Presentations from the three realty companies were discussed: Empire Realtors; Murney Associates Realtors; and Right Choice Realtors. Loretta Hermann moved that the Library contract with Murney Associates Realtors to sell the property at 801 Fremont Rd. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

New Business

Approval of Estimate to Remove Unsuitable Soils at Clever

Project Architect Devon Gengler from SAPP Design Architects advised the Library Trustees that, though a cheaper option was available to spread the unsuitable soil elsewhere on the Library's Clever plot, it would be wiser to invest extra funds now to remove it from the property. She explained that if spread on the undeveloped part of the property, current construction plans would need to be recalculated and redesigned, flooding risks would be increased, and any future expansion would still bear the cost burden of its removal. After thorough consideration, Janis Hagen moved to accept the proposed change order for \$15,498 from Construction Services Group (CSG) to remove unsuitable soils from the Clever Community Branch build site and from the property. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Report of Online Statistics During Closure

Christa Mitchell moved that the report of online use statistics during the COVID-19 closure be tabled until a future meeting after the Library has reopened, when a more complete picture is possible. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Other New Business

None presented.

Adjournment

Loretta Hermann moved to adjourn. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

The meeting adjourned at 7:57 p.m.