

**Monday, April 27, 2020**

**Trustees in Attendance:** Ken Barthelette, Loretta Hermann, Christa Mitchell, and Maurine Myers.

**Trustee(s) Absent:** None.

**Also present:** DeeDee Brashers; Jordan Gloyd; Geri Godber; Sarah Hayter; Nicholas Holladay; Brandon Jason; Jon Mendelke; Joe Morgan; Tory Pegram; Dana Roberts; Scott Villarreal; Don Watson; Matthew Suarez (CCLF Director Applicant); Janis Hagen (CCL Trustee Applicant - arrived at 6:12 p.m.); Tyler and Carter Marion (from Marion Company, LLC/CSG - until 6:47 p.m.); Devon Gengler (from SAPP Design Architects - until 6:47 p.m.); and Jerry Fridley (from Right Choice Realtors - until 7:04 p.m.).

The Christian County Library Board of Trustees met in a regular monthly session via Zoom on Monday, April 27, 2020, at 6:00 p.m. The meeting was open to the public through a publicly posted web link.

Any reports, exhibits, or supporting materials presented during the open portions of this meeting and referred to in these minutes may be obtained [upon request](#).

**Start Time:** 6:02 p.m.

#### **Minutes of the Tuesday, April 7, 2020 Meeting**

Loretta Hermann moved that the minutes of the April 7, 2020 meeting be approved. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

#### **Public Comments:**

There were no public comments made at this meeting.

#### **Bills**

Loretta Hermann moved that the adjusted bills from March 2020 be approved. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Maurine Myers moved that the estimated bills for April 2020 be approved. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

#### **Report of the Executive Director**

Loretta Hermann moved that the Director's Report be approved with the additional update that CCL will begin virtual programming the week of May 18th and virtual storytimes will debut on May 15th. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

#### **Development Minute**

Director of Development and Strategic Partnerships Tory Pegram presented the Development Report

for April.

## **Old Business**

### Approval of Bid for Roof Leak in Ozark

Loretta Hermann moved to table this discussion until more information is obtained from the bidding contractors about their respective pricing for a wider range of repair options so that direct comparisons can be made amongst them before a course of action is decided upon. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

### COVID-19 Response Updates

Executive Director Godber updated the Trustees on all the work still going on at the Library remotely and the extensive plans and procedures being developed by staff to ensure that reopening to the public will be safe for employees and patrons, while also being in line with both government guidelines and recommendations from infectious disease and public health experts.

#### *Re-Open Dates*

Loretta Hermann moved that the Library will not open to the public any earlier than June 1st, 2020, and to table any decision about setting an exact reopening date till the Tuesday, May 12th meeting. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

### Branch Expansion Plans with Sapp Design Architects

Executive Director Godber shared all relevant construction updates in the Report of the Executive Director.

#### *Discussion and Decision on When to Proceed with Sparta*

Loretta Hermann moved that because the Library's new Sparta Community Branch project was designed in accordance with International Building Code 2015 (IBC 2015) as required by law when there is no valid city building code in force, and because a Land Disturbance Permit has been issued by the Missouri Department of Natural Resources, that the builders should proceed with construction of the new Christian County Library Sparta Community Branch starting on May 11th, 2020. Christa Mitchell seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

### Real Estate Proposal for Hwy 14 Library Land - Right Choice Realtors (Jerry & Kay Fridley, Branson)

Jerry Fridley presented his experience and proposed approach in today's market to sell the Library's property at 801 Fremont Rd. If chosen as the representative, he would require a 6% commission fee.

## **New Business**

Conversation with Janis Hagen, Applicant for the East County Representative for Board of Trustees After the Trustees reviewed Janis Hagen's application and asked her some questions, Loretta Hermann moved to present Nominee Hagen to the Christian County Commission for appointment to the unexpired, but vacant, East County position. The previous Trustee in that position resigned on February 26, 2020. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Selection of Name for Wilson Court, if Approved by City of Sparta

Loretta Hermann moved to propose that the City of Sparta change the street name “Wilson Court” to “Library Lane.” Maurine Myers seconded. All Trustees present were in favor. The motion passed.

Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

Policy Updates:

*Voting Leave Policy*

Maurine Myers moved to adopt the *Voting Leave Policy* as presented. Loretta Hermann

seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann:

Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

### **Other New Business**

None presented.

### **Adjournment**

Christa Mitchell moved to adjourn. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hermann: Aye; Trustee Mitchell: Aye; Trustee Myers: Aye.

The meeting adjourned at 7:35 p.m.